



**CIBTAC LEVEL 5 CERTIFICATE IN LASER TATTOO
REMOVAL**

CLC03

QAN – 610/2376/0

Qualification Specification

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1. CIBTAC

The Confederation of International Beauty Therapy and Cosmetology (CIBTAC) was established in 1977 as the education arm of The British Association of Beauty Therapy and Cosmetology (BABTAC). We are a not-for-profit organisation, continually reinvesting our income for the benefit of our accredited Centres and their Learners.

2. Introduction to CIBTAC qualifications

- 2.1. Each of our qualifications are developed through our close relationships with government agencies and employers from around the world, ensuring they are tailored to provide for the requirements of the international industry. Many of our Centres have been with CIBTAC for more than 30 years and their qualifying Graduates are sought after by first-rate employers because they are both educated to a high level and are salon ready
- 2.2. Our qualifications are challenging, but highly attainable and designed to ensure an exceptional quality of Graduate is entering the sector whilst providing a flexible learning structure that allows each individual to design their portfolio of qualifications depending on their career aspirations. Qualifications are recognised by the England Regulated Qualifications Framework (RQF) which is often used to support local governments' qualifications throughout the world to enable international recognition for the Learner. If qualifications sit within a national qualification framework (such as the RQF) this enables greater recognition and comparability not only nationally, but also internationally where national qualification frameworks are referenced to the European Qualifications Framework (EQF)
- 2.3. CIBTAC ensures its qualifications are fit for purpose by mapping them to National Occupational Standards where they exist. Qualifications are supported by professional associations and external end examinations are structured to be similar to an industry trade test and therefore prepare Learners for seeking employment

3. Level of the CIBTAC Level 5 Certificate in Laser Tattoo Removal

- 3.1. This qualification is listed in the Ofqual register of qualifications. The CIBTAC Level 5 Certificate in Laser Tattoo Removal provides knowledge and practical competence in laser tattoo removal. The CIBTAC Level 5 Certificate in Laser Tattoo Removal has been accredited by OFQUAL
- 3.2. A Learner studying a Level 5 programme will be able to demonstrate the following:

Knowledge descriptor (the Learner)	Skills descriptor (Learner can)
<ul style="list-style-type: none"> • Has practical, theoretical or technological knowledge and understanding of a subject or field of work to find ways forward in broadly defined, complex contexts • Can analyse, interpret and evaluate relevant information, concepts and ideas • Is aware of the nature and scope of the area of study or work • Understands different perspectives, approaches or schools of thought and the reasoning behind them 	<ul style="list-style-type: none"> • Determine, adapt and use appropriate methods, cognitive and practical skills to address broadly defined, complex problems • Use relevant research or development to inform actions • Evaluate actions, methods and results

4. Purpose of the CIBTAC Level 5 Certificate in Laser Tattoo Removal

The CIBTAC Level 5 Certificate in Laser Tattoo Removal will provide learners with the means to evidence compliance against published standards and guidelines for safe practice, fulfil the requirements of insurance bodies, and demonstrate on-going personal and professional development in a rapidly evolving specialism.

The unit has been identified by employers as the most appropriate for working as a laser tattoo removal practitioner, additionally, there are many CPD courses that can enhance the skills learnt and provide new techniques to ensure that the qualified practitioner remains current and at the forefront of the industry.

The CIBTAC Level 5 Certificate in Laser Tattoo Removal is designed to meet the National Occupational Standards and the recommendations the Cosmetic Practice Standards Authority (CPSA)¹ standards including: Overarching principles and Laser, Intense Pulsed Light & LED treatments (LIPLLED).

The CIBTAC Level 5 Certificate in Laser Tattoo Removal is designed to develop practitioners, both professionally and personally, in order to provide high standards of Client-centered care.

The qualification objectives are:

- to develop and enhance the knowledge and skills of practitioners delivering laser tattoo removal procedures

¹ <http://www.cosmeticstandards.org.uk/>.

- to prepare practitioners for the provision of high standards of proficient Client-centred care
- to prepare practitioners to deliver laser tattoo removal safely and appropriately
- to prepare practitioners to progress to higher level qualifications in this specialism and related subject areas.

5. Aims of the CIBTAC Level 5 Certificate in Laser Tattoo Removal

5.1. The CIBTAC Level 5 Certificate in Laser Tattoo Removal provides Learners with the knowledge and skills to carry out laser tattoo removal in appropriate salons, studios and clinical facilities

5.2 The aim of the CIBTAC Level 5 Certificate in Laser Tattoo Removal is to:

- provide Learners with a challenging qualification that will enable them to gain the necessary knowledge and skills for work as a laser tattoo removal practitioner
- provide commercial skills in laser tattoo removal
- encourage wider learning of new treatments on the market and the CPD opportunities available on completion of the course
- provide Learners with the opportunity to recognise the changing industry and be able to explore further avenues that will enhance skills in the future
- provide Learners with the tools and terminology required to work within the non-medical aesthetic industry
- enable Learners to make informed and confident decisions relating to Clients' needs and requirements.
- provide knowledge of the health and safety requirements surrounding the beauty industry
- provide opportunities for Learners to develop the necessary skills and competencies to move on to further study or employment
- encourage a deeper understanding of 'effective communication' with Clients and team members

5.3 The content of the CIBTAC Level 5 Certificate in Laser Tattoo Removal is shown below

Practical elements of the CIBTAC Level 5 Certificate in Laser Tattoo Removal will enable Learners to:

- follow health and safety working practices in line with government recommendations

- consult effectively with Clients
- prepare for and remove or fade tattoos using Q-switched laser systems

Knowledge elements for the CIBTAC Level 5 Certificate in Laser Tattoo Removal will enable Learners to:

- know and understand the requirements for providing laser treatments for tattoo fading or removal
- know and understand the systems of the body, their interdependence on each other and how they can affect laser treatments

6. Progression

CIBTAC's Level 5 Certificate in Laser Tattoo Removal is a useful progression from the Level 4 Laser/light hair removal and skin rejuvenation qualifications providing personal, professional and business development opportunities.

Achievement of the CIBTAC Level 5 Certificate in Laser Tattoo Removal will also provide progression in the sector by completing further training and/or qualifications and CPD in the higher education sector.

7. Structure of the CIBTAC Level 5 Certificate in Laser Tattoo Removal

7.1. The CIBTAC Level 5 Certificate in Laser Tattoo Removal is made up from 1 mandatory unit

7.2. The Core (mandatory) unit is as follows

Mandatory units	UAN number	Unit code	Level	Credit value	GLH
Remove or fade tattoos using Q-switched laser systems	H//650/6553	PA156	5	13	71
Minimum credits/hours				13	71
Minimum TQT				130	

Ofqual defines GLH and TQT as:

Guided Learning (GL)

Guided Learning is 'the activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment

takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

8. Strategy for Delivery

- 8.1. The strategy for delivery of the units that make up the CIBTAC Level 5 Certificate in Laser Tattoo Removal is based upon a combination of theory and practical sessions
- 8.2. The delivery of the programme may vary according to the centre and may be delivered in any format that supports the Total Qualification Time (TQT) of 130 hours. This may include training workshops or seminars, e-learning, distance learning or self-study. The CIBTAC Level 5 Certificate in Laser Tattoo Removal has a total minimum number of 71 guided learning hours (GLH). These hours must take place during simultaneous contact between Tutor and Learner

9. Assessment Strategy

- 9.1 CIBTAC qualifications are assessed internally and externally by practical examinations and theory examination papers.
- 9.2 The assessment methodology consists of 2 parts, namely:
Part 1 will consist of a theory examination paper. The features of the test are:
 - the formats of questions will be determined by the domain of learning (Knowledge, Understanding, and Application) on which the Learner is to be assessed
 - the examination paper will consist of questions covering the mandatory units
 - each paper will be composed of Multiple Choice Questions, short answers and extended matching items
 - results of the assessment will be made available to Centres within 6 weeks following the exam date
 - Learners will be required to gain a minimum of 60% in each unit to passPart 2, the practical is a synoptic assessment invigilated by a CIBTAC Examiner. The features of the practical examination are:

- the mandatory units of this qualification have a practical exam time of 1 hour and 05 minutes
- within the practical observation Learners will be required to demonstrate satisfactory proficiency in the common themes such as; value-based behaviour, communication, empathy and compassion, respect for patients, professionalism, adherence to professional body guidelines where applicable
- some areas require minimum marks to be achieved. Failure to achieve the minimum will result in failure of the unit and this may need to be retaken at another date
- the pass mark for the practical is 60% for each unit

9.3 The Learner will need to pass all theory examinations and practical examination to achieve the full CIBTAC Level 5 Certificate in Laser Tattoo Removal

9.4 Portfolio to include:

In line with CPSA requirements a **Clinical Log Book**: recording 10 cases during training on a range of skin types and anatomical areas where safe and appropriate to do so. The portfolio must contain supporting critical appraisal of patient consultation, treatment plan, pre- and post-procedure photographs, treatment records and clinical endpoint/outcomes.

10. Grading Scheme

To gain a qualification all units must be passed or achieved. Portfolio only units will be designated “achieved” or “not achieved”. Externally assessed units will be graded, the grades given will encompass both written and practical examinations and will be awarded as shown below. The overall grade for the qualification will be determined by the grades achieved for all units carrying an external assessment. The qualification grade is the lowest unit grade. The unit grade is the lowest of the theory and practical grade (where both forms of assessment take place). To receive a pass, all portfolio-only units must be achieved and all externally examined units must receive a pass score.

To receive a merit all externally examined units must have received at least a merit score. To receive a distinction, all externally examined units must have received at least a distinction score.

Grade thresholds may be subject to change.

Grade	Mark range
Distinction	Marks of 85% and above
Merit	Marks of 75% - 84%
Pass	Marks of 60% - 74%
Fail	Marks of 59% and below

11. Initial assessment and Induction

Approved Centres will need to undertake an initial assessment of each Learner prior to the start of their programme to make sure that the level and type of qualification is appropriate. The initial assessment should identify any specific needs that the Learner may have and the support and guidance they will require when working towards the achievement of their qualification. CIBTAC recommends that Learners undertake a relevant induction programme to familiarise them with the requirements of the qualification they will be undertaking, their responsibilities as Learners and the responsibilities of the approved Centre. A learning contract or professional development plan may be useful in this respect.

12. Entry Requirements

Learners must be at least 18 years of age and must have evidence of Core of Knowledge certification, a regulated Level 3 Beauty Therapy Qualification or CIBTAC Level 3 Principles of Cosmetic Practice and a regulated Level 4 Laser Qualification.

In line with government recommendations Learners should normally have:

- 5 GCSEs at grade C and above including Maths, English and a Core Science plus one of the following, recognising the value of non-traditional vocational qualifications in this field:
- one A-Level or equivalent, a level 3 accredited qualification from an Awarding Organisation in a relevant subject, e.g. Beauty Therapy, Access course Skills for Health bridging programme
- for Learners who have not achieved secondary education-level qualifications, work experience may count toward entry, e.g. through submission of a portfolio of evidence, but prior work experience should not be a requirement for entry. Applicants must demonstrate ability to study at Level 4

- if English is not the applicant's first language, an English language level of International English Language Testing System (IELTS) 6.5 or 7.0 (depending on the education provider's requirements) in all components or equivalent will be required

13. Accreditation of Recognised Prior Learning (RPL)

- 13.1 Approved Centres should provide appropriate advice and guidance to Learners seeking exemptions as a result of prior learning
- 13.2 Each Learner is responsible for preparing each case of RPL
- 13.3 The Head of Training at the Centre is responsible for providing the outcome in writing to each Learner. Each claim should be verified by a CIBTAC Examiner or the CIBTAC Education Development Officer

14. Qualification time constraints

- 14.1 CIBTAC offers a lifetime registration fee. Learners are allocated a Unique CIBTAC ID and this will appear on all certificates
- 14.2 Learners have 3 years to complete a full qualification, subject to it being offered by an approved Centre; however it is normally anticipated that the CIBTAC Level 5 Certificate in Laser Tattoo Removal will be completed within one academic year. Learners may complete the qualification more quickly subject to the assessments being made available by the approved Centre
- 14.3 Learners are permitted to sit 2 re-sits in unsuccessful units in the 2 years following the initial exam. If they are still unsuccessful after that, the Learner must re-register for these units and complete the course of study again, before sitting the complete examination. This applies to both practical and theory aspects. A unit certificate will be provided for all successfully completed units

15 Centre Requirements

- 15.1 Only approved Centres may offer CIBTAC qualifications. Centres must apply for approval to become a recognised approved Centre. Full details are available from CIBTAC. The approval process will determine whether the Centre:
- meets the approval criteria; and,
 - has the expertise and resources to offer the levels of qualifications to be delivered
- 15.2 Approved Centres must meet a set of criteria defined by CIBTAC that meet the appropriate Ofqual General Conditions of Recognition (condition C). These include:

- recognised quality assurance procedures
- appropriately qualified tutors for the particular programmes
- a nominated Centre co-ordinator
- suitable teaching and learning facilities
- secure assessment facilities
- secure information management systems that meet the requirements of the Data Protection Act

15.3 Centres must be able to provide suitable:

- premises, which must meet the requirements of CQC or Local Authority requirements for health and safety, infection control and disposal of clinical waste
- equipment, which must include a range of devices/products for learners to experience
- indemnity insurance providing cover for learners and tutors whilst working within the approved premises, and undertaking observed and assessed treatments under supervision
- health, safety and welfare provision for learners and tutors whilst completing their studies
- learning resources for learners and tutors

16. Certification

A Qualification Certificate and Unit Certificate for the CIBTAC Level 5 Certificate in Laser Tattoo Removal will be awarded to Learners who have successfully completed the 1 core (mandatory) unit from the qualification structure.

17. The CIBTAC Level 5 Certificate in Laser Tattoo Removal Syllabus

17.1 There is one key area within the programme of learning within which the syllabus is contextualised specifically for the aesthetic sector, which is :

- Remove or fade tattoos using Q-switched laser systems

17.2 The full syllabus outlining learning outcomes and the indicative content of each unit can be found in a separate document CIBTAC Level 5 Certificate in Laser Tattoo Removal .

18. Mapping to other Education Frameworks

The CIBTAC Level 5 Certificate in Laser Tattoo Removal is mapped against the England and Northern Ireland Government Regulated Qualifications Framework (RQF)

and the European Qualifications Framework (EQF) to assist the Learner with the mobility of their achievements against these frameworks, as set out below.

	RQF	EQF	CQFW	SCQF
	8	8		
	7	7		
	6	6		
CIBTAC Level 5 Certificate in Laser Tattoo Removal	5/4	5	5/4	8/7
	3	4	3	6
	2	3	2	5
	1	2	1	4
	Entry Level	1		

19. CIBTAC policies

19.1 The following CIBTAC policies are available for approved Centres and Learners to refer to in the administration of the delivery of the CIBTAC Level 5 Certificate in Laser Tattoo Removal

- Malpractice and Maladministration Policy and Procedures
- Reasonable Adjustments and Special Considerations Policy
- Equality and Diversity Policy
- Conflict of Interest Policy
- Appeals Policy
- Complaints Policy
- Whistleblowing Policy
- Certification Policy
- RPL Policy

19.2 The application forms below will need to be completed before CIBTAC is able to service your request in respect of policies identified in 19.1

- Application form for Reasonable adjustments
- Application form for Special Considerations