



**CIBTAC LEVEL 2 AWARD IN INFECTION PREVENTION
AND CONTROL**

CBA10

QAN – 603/7330/1

Qualification Specification

CONTENTS

1. CIBTAC	3
2. Introduction to CIBTAC qualifications.....	3
3. Level of the CIBTAC Level 2 Award in Infection Prevention and Control.....	3
4. Purpose of the CIBTAC Level 2 Award in Infection Prevention and Control	4
5. Aims of the CIBTAC Level 2 Award in Infection Prevention and Control	4
6. Progression.....	4
7. Structure of the CIBTAC Level 2 Award in Infection Prevention and Control.....	4
8. Strategy for Delivery	5
9. Assessment Strategy	5
10. Grading Scheme.....	6
11. Initial Assessment and Induction.....	6
12. Entry Requirements	7
13. Accreditation of Recognised Prior Learning (RPL)	7
14. Qualification Time constraints	7
15. Centre Requirements	7
16. Certification.....	8
17. The CIBTAC Level 2 Award in Infection Prevention and Control Syllabus.....	8
18. Mapping to other Education Frameworks	8
19. CIBTAC Policies	8

1. CIBTAC

The Confederation of International Beauty Therapy and Cosmetology (CIBTAC) was established in 1977 as the education arm of The British Association of Beauty Therapy and Cosmetology (BABTAC). We are a not-for-profit organisation, continually reinvesting our income for the benefit of our accredited Centres and their Learners

2. Introduction to CIBTAC qualifications

- 2.1** Each of our qualifications are developed through our close relationships with government agencies and employers from around the world, ensuring they are tailored to provide for the requirements of the international industry. Many of our Centres have been with CIBTAC for more than 30 years and their qualifying Graduates are sought after by first-rate employers because they are both educated to a high level and are salon ready.
- 2.2** Our qualifications are challenging, but highly attainable and designed to ensure an exceptional quality of Graduate is entering the sector whilst providing a flexible learning structure that allows each individual to design their portfolio of qualifications depending on their career aspirations. Qualifications are recognised by the England and Northern Ireland Government Regulated Qualifications Framework (RQF) which is often used to support local governments' qualifications throughout the world to enable international recognition for the Learner. If qualifications sit within a national qualification framework (such as the RQF) this enables greater recognition and comparability not only nationally, but also internationally where national qualification frameworks are referenced to the European Qualifications Framework (EQF).
- 2.3** CIBTAC ensures its qualifications are fit for purpose by mapping them to National Occupational Standards where they exist. Qualifications are supported by professional associations and external end examinations are structured to be similar to an industry trade test and therefore prepare Learners for seeking employment.

3. Level of the CIBTAC Level 2 Award in Infection Prevention and Control

- 3.1** This qualification is listed in the Ofqual register of qualifications. The CIBTAC Level 2 Award in Infection Prevention and Control provides core knowledge of infection prevention and control to support a role within the workplace.
- 3.2** A Learner studying a Level 2 programme will be able to demonstrate the following:

Knowledge descriptor (the Learner)	Skills descriptor (Learner can)
<ul style="list-style-type: none"> • has factual, procedural and theoretical knowledge and understanding of a subject or field of work to complete tasks and address problems while well-defined, may be complex and non-routine • can interpret and evaluate relevant information and ideas • is aware of the nature of the area of study or work • is aware of different perspectives or approaches within the area of study or work 	<ul style="list-style-type: none"> • identify, select and use appropriate cognitive and practical skills, methods and procedures to address problems that while well-defined, may be complex and non-routine • use appropriate investigation to inform actions • review how effective methods and actions have been

4. Purpose of the CIBTAC Level 2 Award in Infection Prevention and Control

The CIBTAC Level 2 Award in Infection Prevention and Control is a knowledge-based qualification to support a role in the workplace. It is aimed at equipping the learner with core underpinning knowledge and understanding of how to prevent and control the spread of infection.

5. Aims of the CIBTAC Level 2 Award in Infection Prevention and Control

The CIBTAC Level 2 Award in Infection Prevention and Control provides Learners with the knowledge of how to prevent and control the spread of infection within the work environment and how to work safely.

5.1 Knowledge elements for the CIBTAC Level 2 Award in Infection Prevention and Control will enable Learners to:

- Understand common infections and the chain of infection.
- Understand the correct handwashing procedures.
- Understand the use of PPE in infection control.
- Understand the roles and responsibilities in the workplace for preventing the spread of infection.
- Understand how to reduce the risk of transmission of Coronavirus in the workplace.

6. Progression

CIBTAC's Level 2 Award in Infection Prevention and Control can be taken as a standalone qualification for any work environment, as a CPD update for beauty therapists and aesthetic practitioners or alongside Level 2 to Level 5 qualifications offered by CIBTAC.

7. Structure of the CIBTAC Level 2 Award in Infection Prevention and Control

7.1 The CIBTAC Level 2 Award in Infection Prevention and Control is made up from one mandatory unit

7.2 The Core (mandatory) unit is as follows:

Qualification title	QAN number	Qualification code	Level	Pre-requisites	
CIBTAC Level 2 Award in Infection Prevention and Control	603/7330/1	CBA10	2	None required	
Mandatory units	UAN number	Unit code	Level	Credit value	GLH
Infection Prevention and Control	J/618/6766	T127	2	1	5
Minimum credits/hours					
TQT				10	

Ofqual defines GLH and TQT as:

Guided Learning (GL)

Guided Learning is 'the activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

8. Strategy for Delivery

- 8.1** The strategy for delivery of the unit that makes up the CIBTAC Level 2 Award in Infection Prevention and Control is based upon theory sessions.
- 8.2** The CIBTAC Level 2 Award in Infection Prevention and Control is a knowledge qualification. Delivery of the program may vary according to the Centre and may be delivered in any format that supports the Total Qualification Time (TQT) of 10 hours. This may include training workshops or seminars, tutorials and classroom contact time. The CIBTAC Level 2 Award in Infection Prevention and Control has a total minimum number of 5 GLH; this may include training workshops or seminars, tutorials and classroom contact time.

9. Assessment Strategy

- 9.1** The CIBTAC Level 2 Award in Infection Prevention and Control is assessed externally by a Multiple Choice Theory paper.

9.2 The assessment methodology consists of 1 part, namely:

Part 1 will consist of a Multiple Choice Theory examination paper. The features of the MCQ test are:

- The formats of MCQs will be determined by the domain of learning (Knowledge, Understanding, and Application) on which the Learner is to be assessed
- The MCQ paper will consist of 20 questions covering the mandatory unit.
- Each MCQ paper will be composed of MCQs with 1 correct answer and 3 distractors
- Results of the MCQ assessment will be made available to Centres within 6 weeks following the exam date
- Learners will be required to gain a minimum of 60% in each unit to pass

9.3 The Learner will need to pass the MCQ paper to achieve the full CIBTAC Level 2 Award in Infection Prevention and Control**10. Grading Scheme**

To gain a qualification all units must be passed or achieved. Portfolio only units will be designated “achieved” or “not achieved”. Externally assessed units will be graded, the grades given will encompass both written and practical examinations and will be awarded as shown below. The overall grade for the qualification will be determined by the grades achieved for all units carrying an external assessment. The qualification grade is the lowest unit grade. The unit grade is the lowest of the theory and practical grade (where both forms of assessment take place). To receive a pass, all portfolio-only units must be achieved and all externally examined units must receive a pass score. To receive a merit all externally examined units must have received at least a merit score. To receive a distinction, all externally examined units must have received at least a distinction score.

Grade threshold may be subject to change.

Grade	Mark range
Distinction	Marks of 85% and above
Merit	Marks of 75% - 84%
Pass	Marks of 60% - 74%
Fail	Marks of 59% and below

11. Initial Assessment and Induction

Approved Centres will need to undertake an initial assessment of each Learner prior to the start of their programme to make sure that the level and type of qualification is appropriate. The initial assessment should identify any specific needs that the Learner may have and the support and guidance they will require when working towards the achievement of their qualification. CIBTAC recommends that Learners undertake a relevant induction programme to familiarise them with the requirements of the qualification they will be undertaking, their responsibilities as Learners and the

responsibilities of the approved Centre. A learning contract or professional development plan may be useful in this respect.

12. Entry Requirements

Learners are required to be at least 16 years of age.

13. Accreditation of Recognised Prior Learning (RPL)

- 13.1 Approved Centres should provide appropriate advice and guidance to Learners seeking exemptions as a result of prior learning.
- 13.2 Each Learner is responsible for preparing each case of RPL.
- 13.3 The Head of Training at the Centre is responsible for providing the outcome in writing to each Learner. Each claim should be verified by a CIBTAC Examiner or the CIBTAC Education Development Officer.

14. Qualification Time constraints

- 14.1 CIBTAC offers a lifetime registration fee. Learners are allocated a Unique CIBTAC ID and this will appear on all certificates.
- 14.2 Learners have 3 years to complete a full qualification, subject to it being offered by an approved Centre; however, it is normally anticipated that the CIBTAC Level 2 Award in Infection Prevention and Control will be completed within one academic year. Learners may complete the qualification more quickly subject to the assessments being made available by the approved Centre.
- 14.3 Learners are permitted to sit 2 re-sits in unsuccessful units in the 2 years following the initial exam. If they are still unsuccessful after that, the Learner must re-register for these units and complete the course of study again, before sitting the complete examination. A unit certificate will be provided for all successfully completed units.

15. Centre Requirements

- 15.1 Only approved Centres may offer CIBTAC qualifications. Centres must apply for approval to become a recognised approved Centre. Full details are available from CIBTAC. The approval process will determine whether the Centre:
 - Meets the approval criteria: and,
 - Has the expertise and resources to offer the levels of qualifications to be delivered
- 15.2 Approved Centres must meet a set of criteria defined by CIBTAC that meet the appropriate Ofqual General Conditions of Recognition (condition C). These include:
 - Recognised quality assurance procedures
 - Appropriately qualified tutors for the particular programmes

- A nominated Centre co-ordinator
- Suitable teaching and learning facilities
- Secure assessment facilities
- Secure information management systems that meet the requirements of the Data Protection Act

16. Certification

A Qualification Certificate and Unit Certificate for the CIBTAC Level 2 Award in Infection Prevention and Control will be awarded to Learners who have successfully completed the 1 core (mandatory) unit from the qualification structure.

17. The CIBTAC Level 2 Award in Infection Prevention and Control Syllabus

17.1 There is 1 key area within the programme of learning within which the syllabus is contextualised which is:

- Infection prevention and Control

17.2 The full syllabus outlining learning outcomes and the indicative content of each unit can be found in a separate document CIBTAC Level 2 Award in Infection Prevention and Control.

18. Mapping to other Education Frameworks

18.1 The CIBTAC Level 2 Award in Infection Prevention and Control is mapped against the England Regulated Qualifications Framework (RQF) and the European Qualifications Framework (EQF) to assist the Learner with the mobility of their achievements against these frameworks, as set out below.

	RQF	EQF	CQFW	SCQF
	8	8		
	7	7		
	6	6		
	5/4	5	5/4	8/7
	3	4	3	6
CIBTAC Level 2 Award in Infection Prevention and Control	2	3	2	5
	1	2	1	4
	Entry Level 3	1		

19. CIBTAC Policies

19.1 The following CIBTAC policies are available for approved Centres and Learners to refer to in the administration of the delivery of the CIBTAC Level 2 Award in Infection Prevention and Control.

- Malpractice and Maladministration Policy and Procedures
- Reasonable Adjustments and Special Considerations Policy
- Equality and Diversity Policy
- Conflict of Interest Policy
- Appeals Policy
- Complaints Policy
- Whistleblowing Policy
- Certification Policy
- RPL Policy

19.2 The application forms below will need to be completed before CIBTAC is able to service your request in respect of policies identified in 19.1.

- Application form for Reasonable Adjustments
- Application form for Special Considerations